



Internship position — 10/04/2018

Internship — Hong Kong Family Office Venture Capital & Entrepreneurship

The Tedder Family Office, a Hong Kong-based single family office with investments in Technology, Renewable Energy and Property worldwide, is looking for a six-month intern to join Honey Capital, its venture arm, immediately.

Role:

Assisting the investment manager, you will be exposed to all aspects of managing a portfolio of private companies while fully integrated into our team. Missions will include:

- **Sourcing companies** and managing the deal flow by building a database of early stage companies
- **Meeting entrepreneurs** in their fundraising process, **analyzing** the companies' business model and plans and **selecting** the most interesting ones;
- Taking part in the **due diligence processes** that are mandatory before any investment;
- Drawing up the **investment memorandums** for the realized transactions;
- **Supporting portfolio companies:** business development, market intelligence, reporting...etc;
- And lastly, be pro-active concerning **business development** around Honey Capital, the family office early stage investment arm (Website, social media, blog...)

Your opportunity:

- Gain exposure and work along with world class entrepreneurs
- A fast-paced working environment with challenges which let you grow day by day
- Flat hierarchies with space for your own ideas in a dynamic, dedicated and motivating environment
- Opportunity to join the team full-time for top performers

Requirements:

The analyst will have shown a deep interest in the new technologies / internet ecosystem as well as emerging markets.

- **Curiosity** is a must-have characteristic in order to work with us.
- **Entrepreneurship or early stage investing experience** is a significant plus.
- **Analytical skills** are necessary to be able to keep up with this fast-paced environment: tens of companies have to be analyzed on a weekly basis.
- **Strong in financial analysis** and company valuation with modeling / Excel / coding skills
- Good grasp of accounting. Previous exposure to forensic accounting is a significant plus.
- **Contrarian**, able to spot situations likely to evolve differently from what everyone else is expecting
- Being **perfectly fluent** in both written and spoken English is required; additional languages a plus.
- **Practical sense**, as a relatively small yet growing firm, we have to do everything ourselves.
- On top of that, we love **daring** and **entrepreneur-minded** people who take initiatives and are able to quickly work **autonomously**.

Remuneration:

HKD 10,000 per month (about USD 1,250).

Contact:

Send your resume and cover letter by email to wissam.adli@tedderoffice.com